

Every court deadline extracted automatically.
Every filing organized and searchable.

DockItFlo is a single platform that replaces two manual workflows: processing ECF notices to build your calendar, and hunting through email and PACER to find court documents. AI handles the extraction. Your legal support team confirms. Nothing slips through.

2
MINUTES SETUP PER ATTORNEY

0
IT INVOLVEMENT REQUIRED

THE CALENDAR PROBLEM

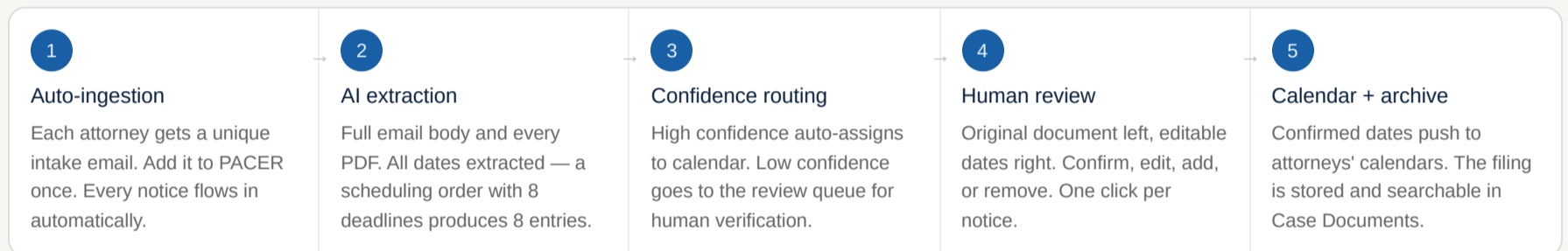
- ECF notices arrive in email — dates buried in PDFs no one has time to fully read
- Scheduling orders contain 8–10 deadlines; most tools or staff only catch the first one
- Dependent deadlines ("hearing 14 days after X is filed") have no date to calendar yet — and get forgotten
- A single missed filing deadline can cost a firm its client, its reputation, and trigger malpractice exposure

THE DOCUMENT PROBLEM

- Finding a filing means logging into PACER or digging through months of email attachments
- Documents aren't organized by case — they're scattered across inboxes, folders, and DMS systems
- Paralegals prepping for hearings spend hours locating documents that should take seconds
- No full-text search across filings means relying on memory or manual scanning to find what you need

HOW IT WORKS

From ECF notice to confirmed calendar event — in one automated pipeline



KEY FEATURES

Everything your team needs. Nothing they don't.

- Dependent deadline triggers**
When a notice says "hearing 14 days after expert reports are filed," DockItFlo creates a waiting trigger — monitors the case — and computes the deadline when the filing arrives. Automatically. No other tool does this.
Unique to DockItFlo
- Multi-date scheduling orders**
A single scheduling order notice with 8 deadlines produces 8 calendar entries, automatically. Every date extracted, confidence-scored, and routed — not just the first one found.
Full PDF extraction
- Case document library**
Every filing your firm receives — organized by case, searchable by type, title, and full text. No PACER login. No inbox hunting. One click to the original ECF notice and PDF. Forward-looking calendar plus backward-looking document history, in one place.
Replaces PACER document lookup
- Human review workflow**
Notices grouped — not scattered. Split-pane interface: original document on the left, editable dates on the right. Your legal support team edits, adds, soft-deletes, and confirms in one view. Full audit trail on every entry.
- Urgency + needs-review routing**
Cases with deadlines within 7 days surface as Urgent. Cases with AI-flagged items show a Needs review chip that deep-links directly to the exact items requiring attention. Firm-wide deadline risk on one screen.
- Full-text docket inbox search**
Search any judge, plaintiff, expert, or keyword across every notice and every PDF attachment — with amber highlighting in the original document. Not just subject lines. The full text of everything your firm has received.

BUILT FOR

- Small to mid-size litigation firms — 2 to 50 attorneys without a dedicated docketing department
- Managing partners who need firm-wide deadline visibility and can't afford malpractice exposure from missed filings
- Legal support teams — paralegals and legal assistants who process ECF notices and manage case files daily
- Practice groups within larger firms that want focused docketing without enterprise overhead

GETTING STARTED

- Add one email address to PACER per attorney. Takes 2 minutes. No IT required.
- Notices start flowing immediately. AI begins extracting and routing deadlines automatically.
- Review queue on day one. Your team reviews flagged items. Calendar fills. Documents archive.
- Configure firm settings — urgency thresholds, practice areas, confidence levels. Everything is adjustable.